

APPLICANT POLICY

There are many administrative and contractual responsibilities placed on Methode Electronics, Inc. as a government contractor. To remain in compliance with our Affirmative Action Plan, every resume and application received at Methode Electronics, Inc must be documented and all applicants offered an opportunity to identify their race and sex. For these reasons, the following Applicant Policy has been adopted by Methode Electronics, Inc.

- Applications and resumes will be accepted ONLY when there is an open and/or listed position.
- All applicants must specify the job(s) for which they are applying. Applicants may not indicate “any job” on the application form.
- Incomplete applications will not be considered, but will be retained in an inactive file. Although an applicant may submit a resume along with an application, the application form must be completed in its entirety for consideration.
- Applications for an open and/or listed position will be accepted for 14 days. Applications received after the closing date will not be considered, but will be retained in an inactive file.
- Applications will be actively considered for 90 days. After that period of time, the application will not be considered and an applicant will be required to submit a new application for any new position that becomes available.
- Unsolicited resumes will not be retained or considered. All unsolicited resumes will be discarded.
- Only the first 50 applications submitted for an open and/or listed position will be considered. If the position cannot be filled after review of those applications and/or applicants, the next 25 applications will be considered.

Methode Electronics, Inc is an Equal Opportunity Employer